

**Montville Township Public Library
Board of Trustees Meeting
June 10, 2013
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045**

OPEN SESSION

MEMBERS PRESENT
Mr. King
Mr. Lefkowitz
Ms. LoBiondo
Dr. Shorter
Mr. Braden
Mr. Chesler
MEMBERS ABSENT
Mr. Donohue
Mr. Dalia
Mr. Mazzaccaro

I. Call to Order

The meeting was called to order by Howard Chesler, Board President at 7:30 p.m.

II. Open Public Meetings Act Statement

Howard stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meetings will be tape-recorded. Minutes will be available to the public on the Library's website once they have been officially approved.

III. Adoption of Minutes

- A. Peter King made a motion to adopt the May 13, 2013 Open Session Minutes – Ms. LoBiondo seconded. Vote: All in favor

IV. Public Comments

Howard opened this portion of the meeting to the public for comment. Having no one come forward, he closed this portion of the meeting.

V. Reports of Officers

President – Howard indicated that Allan Kleiman is doing a great job as Director, offering various programs to the patrons and public. He gave an example of today; they showed a movie where approximately 50 people attended.

VI. Report of Board Attorney - Ann F. Grossi, Esq.

Ms. Grossi indicated that she sent a letter to Ms. Greenspan (former employee) regarding a previous issue with the Library.

VII. Committee Reports

Finance – Howard stated that the cash management plan will be deferred to the next meeting because of Tom's absence.

Buildings and Grounds – Peter King

Solar Project – Peter said this project will be delayed, possible to September.

RFID – The project is going along well.

Front Entrance – There have been delays because of the weather, however, it should be completed shortly.

Technology – Robert Lefkowitz

E-Mail Update: Robert stated meetings have not taken place. He would like to work with Allan to finish up the e-mails. He said this could be done one night from their homes, if necessary.

Website Update: Robert said he is frustrated at the pace of moving on the website and offered to put up a mock-up site for the Board to review. He is also concerned about who will be maintaining the site since it has taken so long to create it. Allan responded by saying that it could require one-two hours of work per week if he doesn't have the time himself and a person could then be hired.

Robert said Austin Thompson, Technology Manager from the Board of Education, said as a Montville citizen, he can help out on his own time.

Howard recommended that when a Technology meeting occurs, this should be discussed further.

VIII. Library Director's Report –

(Insert report here)

Allan said the glass was broken when the grass was being cut, however, it will be taken care of and paid for by the grass cutters.

X. Resolutions/Motions

- A. Resolution establishing intent to transfer funds to the municipality of Montville Township pending the approval of the State Librarian in the amount of \$344,385 payable in three payments (two in June, one in September and one in December, 2013).

Mayor Braden made a motion to approve which was seconded by Peter King and approved upon the following roll call vote: Ayes: Mayor Braden, Mr. King, Mr. Lefkowitz, Ms. LoBiondo, Dr. Shorter and Mr. Chesler.

- B. Resolution to accept the check register dated May 1-31, 2013 in the amount of \$251,863.90.

Mr. King made a motion to approve and Mayor Braden seconded. Motion carried upon the following roll call vote: Ayes: Mayor Braden, Mr. King, Mr. Lefkowitz, Ms. LoBiondo, Dr. Shorter and Mr. Chesler.

- C. Resolution to close at 5pm on Wednesday, June 19th to accommodate the community who will be attending the Lazar Middle School graduation.

Mr. King made a motion to approve and Mayor Braden seconded – Motion Carried.

- D. Resolution to close at 5pm on Thursday, June 20th to accommodate the community who will be attending the Montville High School graduation.

Mayor Braden made a motion to approve and Robert Lefkowitz seconded – Motion Carried.

- E. Resolution authorizing the execution and delivery of that certain amendment and consent No. 1 by this participating series 2011A local unit in connection with the Tranche II of the Morris County Improvement Authority's Renewable Energy Program.

Mr. King made a motion to approve and Mayor Braden seconded. Motion carried upon the following roll call vote: Ayes: Mayor Braden, Mr. King, Mr. Lefkowitz, Ms. LoBiondo, Dr. Shorter and Mr. Chesler.

XI. Public Comments

Howard opened this portion of the meeting to the public.

James Walsh, 42 Windsor Drive, Pine Brook: Spoke about the issue of pornography being seen on the computers and questioned what the Board is doing about this. Attorney Ann Grossi explained that pursuant to US Government's Internet Protection Act, filters were to be installed in libraries who receive federal funding. The American Library Association appealed this decision saying it would put an unfair burden on the libraries. Now, libraries can use filters if they choose "with the ease that the filters can be turned off if adults wish to use them". This library does have filters; however, the individual who is viewing the pornographic material is able to get around them.

Allan said that this type of material is accessible with or without filters. Members of the staff have spoken to this gentleman; it is "his First Amendment Right".

Lisa said this is the third meeting that this subject has come up and she questions if we investigated the cost of the screens previously discussed. Also, she recommended buying one or two and only put them on the computers that the material is being viewed.

Mayor Braden agrees with her, however, he proposed that the library go out for RFP's to obtain information to see if the filters we have are adequate. He said he would like a professional to handle this. Robert said one of the problems is that everyone has administrative rights and can turn the filters off when they want.

XII. New Business

- A. Resolution to enlist the services of a consultant for computer security in the amount up to \$1,000.00.

Mayor Braden made a motion to seek RFP's to obtain a consultant. He said he would like to hire someone rather than to depend on a volunteer.

Motion carried upon the following roll call vote: Ayes: Mayor Braden, Mr. King, Mr. Lefkowitz, Ms. LoBiondo, Dr. Shorter and Mr. Chesler.

- B. Mayor Braden indicated that he has a meeting with the Police Chief to discuss parents who wait in the library parking lot for high school students at school dismissal. He said they are hoping to come up with a long-term solution to this problem.

XIII. Executive Session

WHEREAS, the Open Public Meetings Act 1975, Chapter 231 permits the exclusion of the public for a meeting in certain circumstances; and

WHEREAS, the Board of Trustees is of the opinion that such circumstances presently exist; and

WHEREAS, the Board of Trustees wishes to discuss issues dealing with Personnel and Union Contracts; and

WHEREAS, once the matter involving confidentiality of the above no longer require confidentiality, the minutes shall be made public.

NOW THEREFORE, be it resolved by the Board of Trustees of the Montville Township Public Library that the public be excluded from this meeting.

Howard made a motion, seconded by Peter King that the Library Board adjourn to Executive Session. Vote: All in favor.

Open Session reconvened at 8:20 p.m.

IX. Adoption of Executive Session Minutes

- A. Peter King made a motion, seconded by Lisa LoBiondo to adopt the May 13, 2013 Executive Session Minutes. Vote: – All in favor; Robert Lefkowitz Abstain

X. Adjournment

Peter King made a motion, seconded by Dr. Shorter to adjourn.

Vote: All in favor

Open Session adjourned at 8:25 p.m.