

**Montville Township Public Library
Board of Trustees Meeting
November 18, 2013
Montville Township Public Library
90 Horseneck Road
Montville, New Jersey 07045**

OPEN SESSION

MEMBERS PRESENT
Mr. Howard Chesler
Mr. Dave Dalia
Mr. Robert Donahue
Mr. Peter King
Mr. Donald Kostka
Ms. Lisa LoBiondo
Mr. Thomas Mazzaccaro
MEMBERS ABSENT
Dr. Casey Shorter
Mr. Robert Lefkowitz

Allan M. Kleiman, Library Director – Present
Ann F. Grossi, Board Attorney – Present
Liz Johansen, Board Recording Secretary – Present

I. Call to Order

The meeting was called to order by Howard Chesler, Board President, at 7:30 p.m.

II. Open Public Meetings Act Statement

Howard stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be tape-recorded. Minutes will be available to the public on the Library's website once they have been officially approved.

III. Pledge of Allegiance and Moment of Silence

IV. Presentation by Bob Seijas on behalf of Hector Caffereta, Jr.

Mr. Seijas presented the Board of Trustees with a history book of Medal of Honor recipients on behalf of Hector Caffereta, Jr.

V. Adoption of Minutes

Peter King made a motion to approve the October 21, 2013 Regular Session Minutes, and Robert Donohue seconded – motion carried: Ayes: Mr. Chesler, Mr. Dalia, Mr. Donohue, Mr. King, Mr. Kostka, Mr. Mazzaccaro, abstain: Ms. LoBiondo

VI. Public Comments

Howard opened this portion of the meeting to the public for comment. Having no one come forward, he closed this portion of the meeting.

VII. Reports of Officers – Howard Chesler – President

Howard asked that all Board members RSVP to Allan for the Holiday Dinner on December 13th at 6:15pm.

Parking Lot Safety – There are concerns that the parking lot is unsafe during pick up for the High School. The Library was asked to reschedule events that conflicted with the pickup time. The board does not agree with this request. Suggestions were made to possibly have a joint meeting with the Board of Education and hire a security guard to monitor parking lot. Ann Grossi states the town can rectify the situation since it's a hazardous condition. Howard requested the Buildings and Grounds Committee meet with the Board of Education.

VIII. Report of Board Attorney – Ann F. Grossi, Esq:

Ann Grossi states a contract negotiation meeting took place on October 30th. The next meeting will be November 21st.

IX. Committee Reports

Finance: Tom Mazzaccaro states he has no report on the QPA or purchasing manual. He states he had a web seminar regarding the Edmunds System. He will discuss this at the Finance Committee, where he will hopefully have a quote from Edmunds.

Buildings & Grounds: Peter King states one HVAC quote came in for \$30,000 plus. He is still waiting on two additional quotes.

Personnel: Dave Dalia will defer topics to Executive Session.

Patron Services: Allan is waiting for a response from the Township regarding their meeting room policy.

Robert Donohue made a motion to accept the word changes in the Code of Conduct as presented, and Lisa LoBiondo seconded – motion carried Ayes: Mr. Chesler, Mr. Dalia, Mr. Donohue, Mr. King, Mr. Kostka, Mr. Mazzaccaro, Ms. LoBiondo

Technology: Robert Lefkowitz absent, no report.

X. Library Director – Allan Kleiman

Allan states the agreement between the Library and the Township has been distributed to all Trustees. Allan will make sure that the weeding is being done as part of the grass cutting. Township personnel came and assisted with moving furniture. Fran Vanderhoof, the Library's QPA, is only charging the Library when she is providing services. The Canning Group would charge \$2,000.

XI. Resolutions/Motions

Resolution to accept the check register dated October 1-31, 2013 in the amount of \$146,899.58 – motion carried upon the following roll call vote: Ayes: Mr. Chesler, Mr. Dalia, Mr. Donohue, Mr. King, Mr. Kostka, Mr. Mazzaccaro, Ms. LoBiondo

XII. Public Comments

Howard opened this portion of the meeting to the public for comment. Having no one come forward, he closed this portion of the meeting.

XIII. Old Business

None

XIV. New Business

None

XV. Executive Session

WHEREAS, the Open Public Meeting Act 1975, Chapter 231 permits the exclusion of the public for a meeting in certain circumstances; and

WHEREAS, the Board of Trustees is of the opinion that such circumstances presently exist; and

WHEREAS, the Board of Trustees wishes to discuss issues dealing with Personnel and Union Contracts; and

WHEREAS, once the matter involving confidentiality of the above no longer require confidentiality, the minutes shall be made public.

NOW THEREFORE, be it resolved by the Board of Trustees of the Montville Township Public Library tat the public be excluded from this meeting.

At 8:30 p.m. Howard made a motion, seconded by Tom Mazzaccaro that the Library Board adjourn to executive Session. Vote: All in favor

Open Session reconvened at 9:12 p.m.

XVI. Adoption of Executive Session Minutes

Peter King made a motion to approve the October 21, 2013 Executive Session Minutes, and Thomas Mazzaccaro seconded – motion carried: Ayes: Mr. Chesler, Mr. Dalia, Mr. Donohue, Mr. King, Mr. Kostka, Mr. Mazzaccaro, abstain: Ms. LoBiondo

XVII. Adjournment

The meeting was adjourned at 9:14